

SERVICING

- ◆ **DETAILED RECEIPT INSPECTION COMPLETE WITH INSPECTION REPORTS**
- ◆ **SERVICING AND REFURBISHMENT OF THE ENTIRE ALJAC PRODUCT RANGE**
- ◆ **TESTING AND CALIBRATION SERVICES**

Introduction

JIG standards and EI1540 specify that aviation refuelling equipment shall be maintained and tested to ensure reliable, safe fuelling operations, in accordance with industry recommendations and OEM instructions. Aljac offer an overhaul service for our products that includes fault diagnosis/trouble shooting, refurbishment, testing and, where appropriate, calibration.

Description

To ensure efficient processing of equipment to be returned for servicing, refurbishment or calibration requirements, please follow these steps:

1. Contact our Sales Department (sales@aljac.com) detailing the reason for returning the equipment, the equipment part number and serial number (if applicable).
2. A Goods Return reference number will be issued that must be marked on the packaging, along with detailed instructions on how to return the equipment.
3. A Declaration of Decontamination form will be provided that must be completed to confirm the equipment has been drained of any hazardous product, send a soft copy to sales@aljac.com and attach a hard copy to the equipment being returned.
4. Upon receipt of the equipment, a receipt inspection will be completed to determine the condition of the equipment. An quotation and inspection report will be issued that details the findings and recommendations, both need to be approved before work can begin.
5. Servicing/overhaul will commence upon customer authorization and will be completed as quickly as possible using our extensive range of spare parts held in stock. The equipment will be tested in accordance with OEM instructions and/or industry requirements to confirm satisfactory operation and a test certificate can be provided.
6. Arrangements will then be made for the return of the equipment.



How to Order

If you have any additional questions about our servicing capabilities or a technical enquiry about one of our products, please contact our Sales Department for assistance at sales@aljac.com



MEMBER OF THE
ELAFLEX GROUP

Declaration of Decontamination

Dear Customer,

Due to legal requirements and for the safety of our employees and operating equipment, we require this Declaration of Decontamination to be completed and submitted before any used equipment is returned to our facilities.

Returning equipment containing hazardous substances such as jet fuel, fuel additives etc, may result in the consignment being rejected or will incur a minimum (depending on volume) £100/130€ decontamination charge per item of equipment to cover waste disposal and compliance with transportation requirements.

Please complete each section in relation to any used equipment being shipped to Aljac and provide Material Safety Data Sheets for the hazardous substance(s) to which the equipment has been exposed. A Goods Return reference number will be provided upon receipt of the completed form.

Shipping Addresses:		
Aljac Fuelling Components Ltd Unit 1a, Watchmoor Point, Camberley, Surrey. UK GU15 3AD	Aljac Fuelling Components Ltd. Schnackenburgallee 121 22525 Hamburg, Germany	
Equipment Details:		
Aljac Goods Return Ref. No.		
Equipment to be returned:		
Aljac Part Number(s):		
Serial Number(s):		
Hazardous substance(s):		
Reason for return:		
Has the equipment been cleaned, drained of hazardous substances and decontaminated (cleaned/vented)?		
Company Details:		
Company name:		
Company address:		
Contact name:		
Contact telephone number:		
Contact email address:		
Company reference number:		
Name:	Signature:	Date:

Aljac Fuelling Components Ltd., Unit 1A, Watchmoor Point, Camberley, Surrey, GU15 3AD, UK.

Tel: +44 (0)1932 269869

email: sales@aljac.com

website: www.aljac.com